

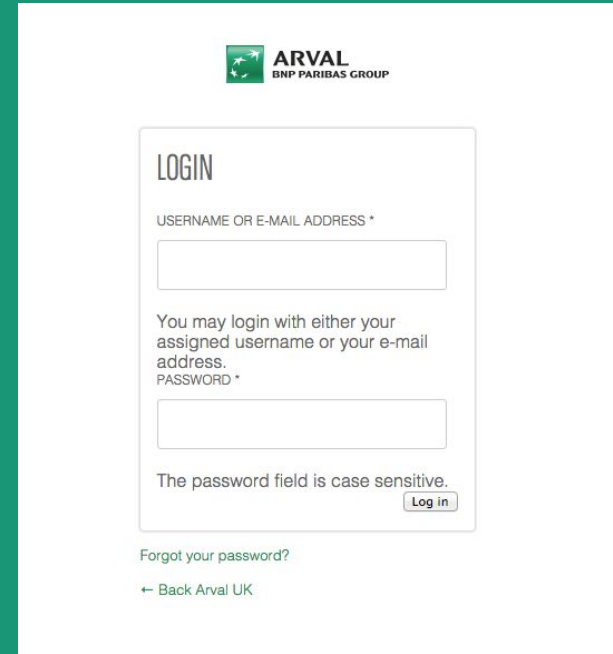
Global Arval Documentation

Version 2

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CONNECTION



The screenshot shows the ARVAL login interface. At the top right is the ARVAL logo with the text "BNP PARIBAS GROUP". Below it is a "LOGIN" section with two input fields. The first field is labeled "USERNAME OR E-MAIL ADDRESS *" and the second is labeled "PASSWORD *". A note states "You may login with either your assigned username or your e-mail address." Below the password field, it says "The password field is case sensitive." and there is a "Log in" button. At the bottom of the form area, there are links for "Forgot your password?" and "← Back Arval UK".

ARVAL
BNP PARIBAS GROUP

LOGIN

USERNAME OR E-MAIL ADDRESS *

You may login with either your assigned username or your e-mail address.

PASSWORD *

The password field is case sensitive.

[Forgot your password?](#)

[← Back Arval UK](#)

How to connect to the back-office

CONNECTION

To be able to use the back-office of the website you will have to connect first. To do so you should go to the following URL :

arval.[country]/user

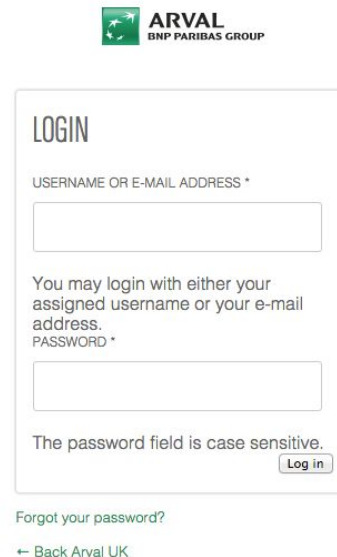
exemple:

arval.fr/user

arval.co.uk/user

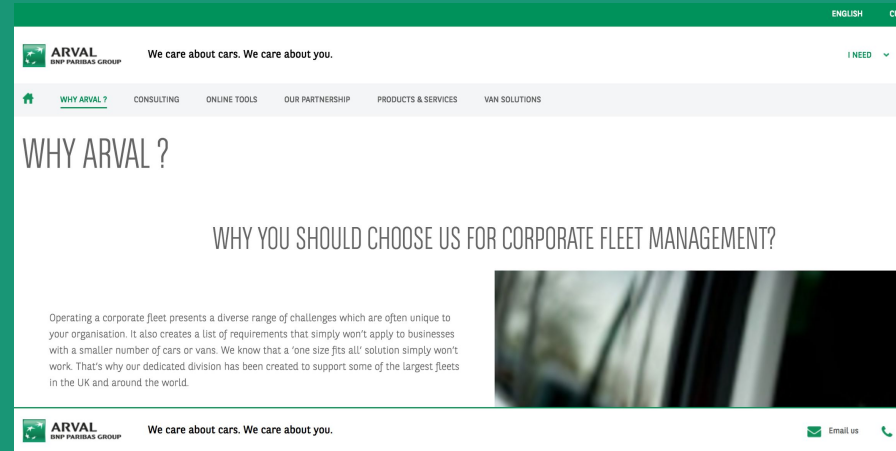
motortrade.fr/user

Then enter your login and password and click to “log in”.



The screenshot shows the ARVAL login interface. At the top right is the ARVAL logo with the text 'ARVAL BNP PARIBAS GROUP'. Below the logo is a 'LOGIN' section. It contains a label 'USERNAME OR E-MAIL ADDRESS *' followed by a text input field. Below this is a message: 'You may login with either your assigned username or your e-mail address.' followed by a label 'PASSWORD *' and another text input field. A note states 'The password field is case sensitive.' and a 'Log in' button is positioned to the right. At the bottom of the form, there is a link 'Forgot your password?' and a link '← Back Arval UK'.

CREATE PAGE



How to create a page

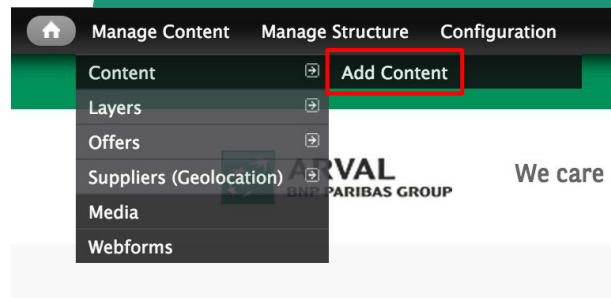
CREATE PAGE

You can add a page by clicking on “Manage Content > Content > Add Content” in the admin menu, then choose “Basic page”.

- To define the language of your content (multilingual website), you have to check your actual language based on the URL (ex: <https://www.arval.be/fr/node/add/page>)
To change, go back to the home and switch language or replace the country code by the one that you want directly in the URL: <https://www.arval.be/en/node/add/page>
- Define a title for your page
- Save the new page

Now you can add any existing layer on your page.

The management of menu, URL or SEO is explained further in this documentation.

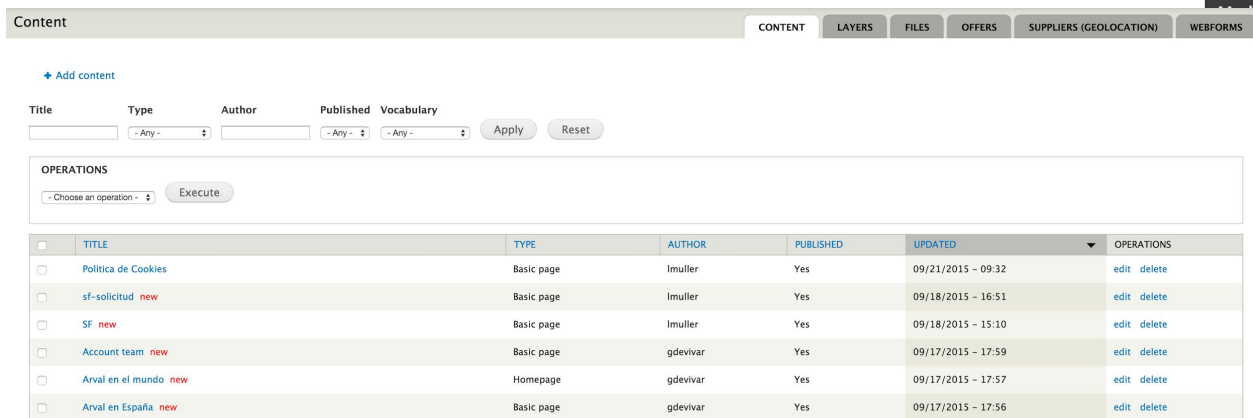


Add content

- ▶ [Basic page](#)
Use *basic pages* for your static content, such as an 'About us' page.
- ▶ [Homepage](#)
- ▶ [News](#)
Use *articles* for time-sensitive content like news, press releases or blog posts.
- ▶ [Offer](#)
- ▶ [Press release](#)
- ▶ [Supplier](#)
- ▶ [Webform](#)
Create a new form or questionnaire accessible to users. Submission results and statistics are recorded and accessible to privileged users.

CREATE PAGE

You can list all of the page previously created by clicking on “Manage Content” or “Content”.

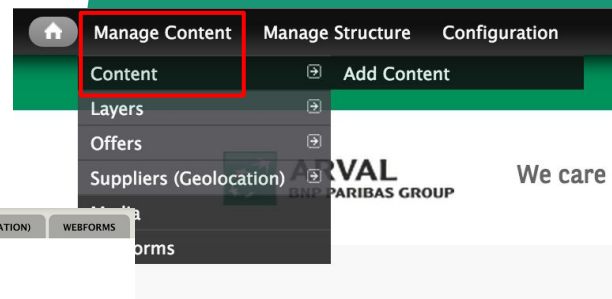


The screenshot shows the 'Content' management interface. At the top, there are tabs for 'CONTENT', 'LAYERS', 'FILES', 'OFFERS', 'SUPPLIERS (GEOLOCATION)', and 'WEBFORMS'. Below the tabs, there is a '+ Add content' button. A filter section includes fields for 'Title', 'Type', 'Author', 'Published', and 'Vocabulary', with 'Apply' and 'Reset' buttons. Below the filters is an 'OPERATIONS' section with a dropdown menu and an 'Execute' button. The main part of the interface is a table listing content items.

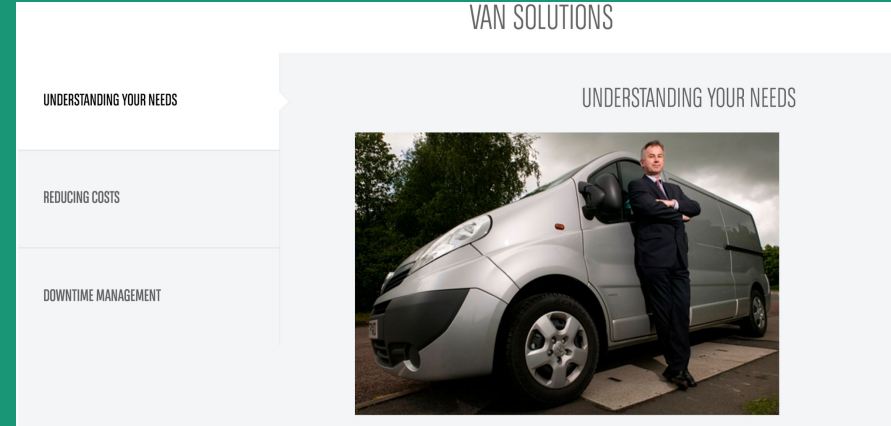
<input type="checkbox"/>	TITLE	TYPE	AUTHOR	PUBLISHED	UPDATED	OPERATIONS
<input type="checkbox"/>	Politica de Cookies	Basic page	lmuller	Yes	09/21/2015 - 09:32	edit delete
<input type="checkbox"/>	sf-solicitud new	Basic page	lmuller	Yes	09/18/2015 - 16:51	edit delete
<input type="checkbox"/>	SF new	Basic page	lmuller	Yes	09/18/2015 - 15:10	edit delete
<input type="checkbox"/>	Account team new	Basic page	gdevivar	Yes	09/17/2015 - 17:59	edit delete
<input type="checkbox"/>	Arval en el mundo new	Homepage	gdevivar	Yes	09/17/2015 - 17:57	edit delete
<input type="checkbox"/>	Arval en España new	Basic page	gdevivar	Yes	09/17/2015 - 17:56	edit delete

You can filter your content and order the list by clicking on the column's title.

Click on edit to modify the information previously entered.



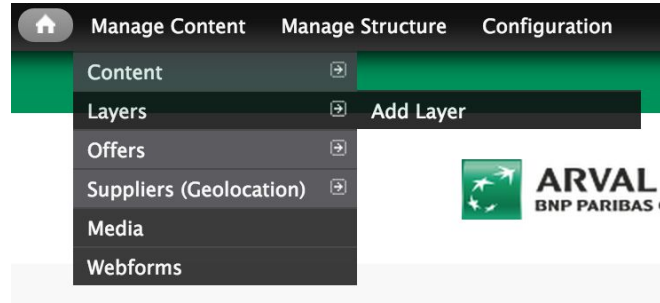
CREATE LAYER



How to create a layer and insert
into a page

CREATE LAYER

You can create a layer by clicking on “Manage Content > Layers > Add Layer” in the admin menu.



The same type of layer can be used as many times as you want (but with different content).

After, you can add your layer on any page.

- Layer 1/2 arguments
- Layer 2/4 arguments_2 paragraph
- Layer 2 arguments paragraph
- Layer 4 arguments paragraph
- Layer Accordion
- Layer Anchor
- Layer Carousel
- Layer Contact - Offer
- Layer Contact
- Layer Customer Account
- Layer FAQ
- Layer FSL Comparator
- Layer Footer - Social Network
- Layer Full picture
- Layer HTML
- Layer Home - 4 arguments paragraph
- Layer Home - Offer 4 arguments
- Layer Home - Twitter
- Layer Home - Video
- Layer Horizontal Tabs paragraph
- Layer Insights
- Layer Offer Image
- Layer Offers Vehicle
- Layer Press Contact
- Layer Table
- Layer Text / Image
- Layer Text image CTA
- Layer Text
- Layer Verticals Tabs paragraph

CREATE LAYER

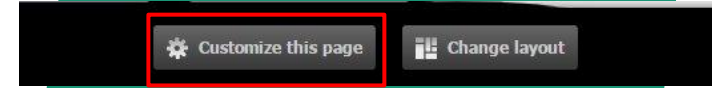
To be able to add layers on a page, go on the page (front office) and click on “Customize this page” on the admin bottom bar.

To add a layer to the page, click on the + button on the top right content section of the page. Then select the type of layer you want to insert. Select the one you want. And finally click on finish.

Pay attention, you shouldn't add an “home ½ arguments” layer in the content section of your basic page, because of the CSS guidelines. So check which layers you can use.

You can now drag and drop your layer where you want depending on the type of the page.

Click on the “Save” to end the insertion.



CREATE LAYER

Allowed layers by type of page :

	Homepage	Basic page	Advanced page	Landing page	Article	Offer	Webform
Anchor							
Slider							
2 arguments							
2/4arguments _2 paragraph							
Accordion							
Text							
Vertical Tabs							
Horizontal Tabs							
Contact							
HTML							
Press Contact							
4 arguments							
Table							
Home - Video							
Home - Twitter							
1/2 arguments							
Home - 4 arguments							
Text / Image							
Footer - Social Networks							
Customer Account							
FAQ							
Vertical tabs paragraph							
Home 4 arguments (Paragraph)							
Home - Students							
Slider Offer Image							
Home - Offer 4 arguments							
Offers vehicle by categories							
Offers vehicle							
Slider Offers							
FSL Comparator							
1/2 Arguments - Image / Video							
3 columns calendar							
Image Flat Tint							
Slider video							

Content types :

Homepage :

This content type is dedicated to create the main page of the website. You can have one Homepage for the country site and one homepage for the offers main page.

Basic page :

A Basic page is a simple page constitute with several layers (ex : About Arval)

Advanced page :

An advanced page is a page made with dynamic content (ex : offers list page)

Landing page :

This content type is dedicated for marketing campaign. It is a single web page created as a destination page.

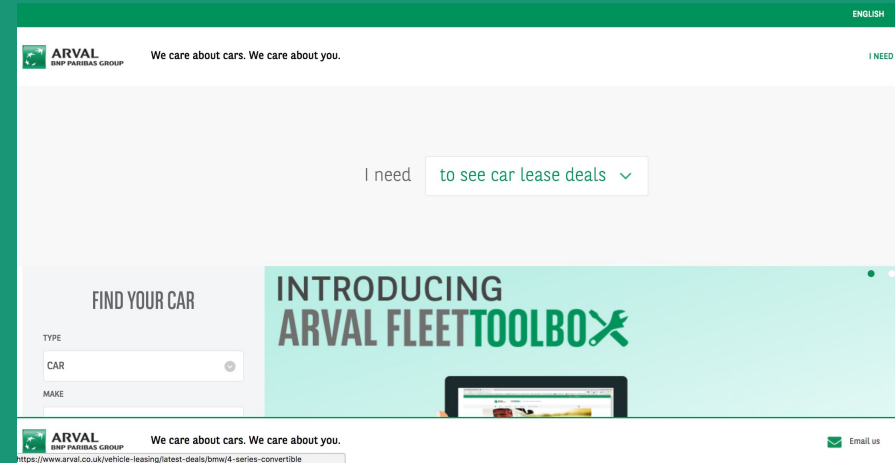
Offer :

This content type is only available for website with offers engine. An offer is a page that describes one vehicle offer. There are several offers in one offer engine.

Webform :

The webform is a form to get informations about the visitor. With these informations, the marketing team will contact the lead.

CREATE HOMEPAGE



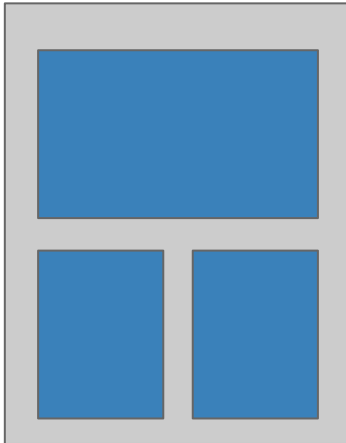
How to create a homepage

CREATE HOMEPAGE

The creation of a homepage is made in the same way as a basic page. But the template is slightly different.

In fact a homepage is divided in 2 parts, the first take the full size of the screen (as the basic page) and the other have 2 columns where they take 50% of the page each.

Normally, each homepage have already been created and setup, so you just have to manage the layers inside.




TRANSLATE

How to translate pages & layers

TRANSLATE CONTENT

To translate your content , go to the page and click on the edit button, then click on “Translate” tab, or directly click on the “Translate” button instead of “edit”.

You have to click on “add translation” or use the autocompletion to attach two content already created.

Translations of *Temporary* 



[VIEW](#) [EDIT](#) [MANAGE DISPLAY](#) [REPLICATE](#) **[TRANSLATE](#)** [PANELIZER](#)

Translations of a piece of content are managed with translation sets. Each translation set has one source post and any number of translations in any of the [enabled languages](#). All translations are tracked to be up to date or outdated based on whether the source post was modified significantly.

LANGUAGE	TITLE	STATUS	OPERATIONS
English	n/a	Not translated	add translation
Dutch	n/a	Not translated	add translation
French (source)	Temporary	Not published	edit

SELECT TRANSLATIONS FOR *TEMPORARY*

Alternatively, you can select existing nodes as translations of this one or remove nodes from this translation set. Only nodes that have the right language and don't belong to other translation set will be available here.

English	<input type="text" value="Autocompletion"/>	
Dutch	<input type="text"/>	

[Update translations](#)

TRANSLATE LAYER

Go to “Content > Layers”, in the list click on “Translate” link.

Type Label

[Apply](#) [Reset](#)

LABEL LAYER ▲	TYPE	OPERATIONS				
#1_home1	1/2 arguments	View Layer	Edit Layer	Replicate Layer	Translate	delete
#1_home2	1/2 arguments	View Layer	Edit Layer	Replicate Layer	Translate	delete
#1_home3	1/2 arguments	View Layer	Edit Layer	Replicate Layer	Translate	delete

Then click on “add translation”.

LANGUAGE	SOURCE LANGUAGE	TRANSLATION	STATUS	OPERATIONS
English	(original content)	view	Published	edit
Dutch	English			add translation
French	English	view	Published	edit

CKEDITOR

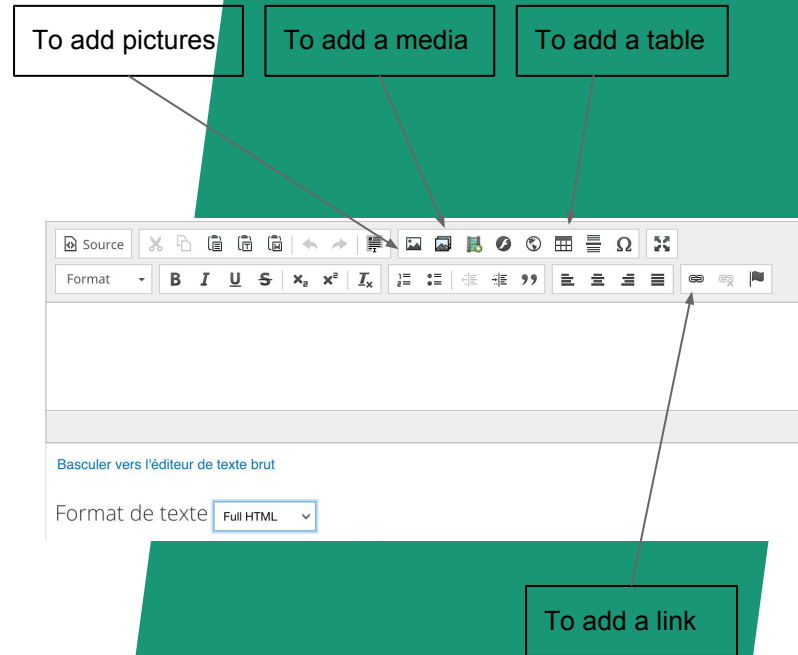
How to manage the content with
CKEditor

CKEDITOR


Ckeditor is a text editor plugin. It add zones of edition of contents, provided with a toolbar.

Example: To put the bold text, first select the text then click the icon **B** .


You can change the text format: Filtered HTML, Full HTML or Plain text according to you need. Each of this modes have differents toolbars with more or less options. We advise to edit in full HTML to get all options available.

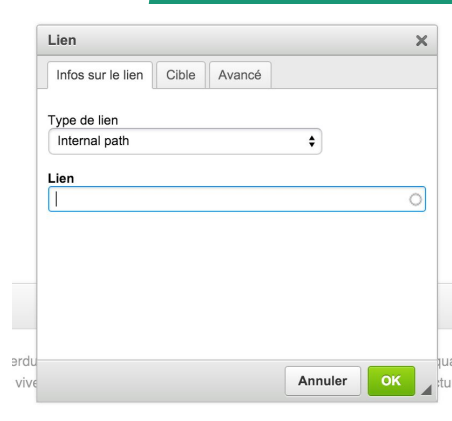


CKEDITOR

To insert a link, click the icon , a pop-in displays to enter the informations.

You can search an internal link (internal path) or enter a custom URL, an e-mail or an anchor.

The icon  remove any text formatting (when you copy/paste your content from Word for example).



MENU & URL

How to manage menus
and the URLs

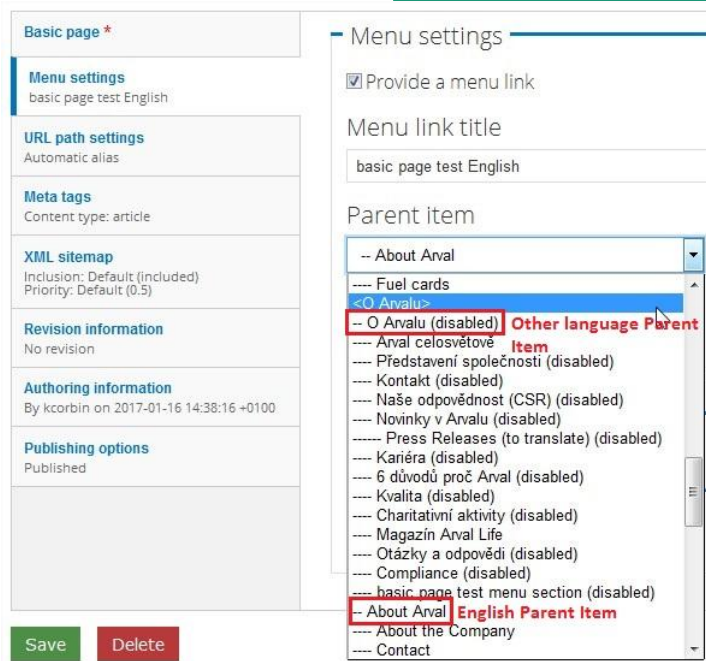
MENU & URL

You can add the page in a menu when you creating or editing it. To do so, follow this process:

1. Go to “Menu settings” tab.
2. Check the “Provide a menu link”.
3. Enter a menu link title.
4. Select the section where you want to put your page. Parent item must be specified by “--”. Ex: “--About Arval”
5. Select a weight for choose the order of display on the front office.

You can rearrange them by clicking on the “list links” link when you put your mouse over the different menus (in the footer).

The first one have to be the homepage who corresponds to the bold top title for each menu in the footer.



MENU & URL

URL are automatically generated according to the title but you can also manage them manually by following this process (always in the edition of the page):

1. Go to “URL path settings” tab.
2. Deselect the box “Generate automatic URL alias”
3. Enter your custom URL alias

Pay attention : For all pages, if you change URL settings, the horizontal menu will not be displayed on this page. Therefore, it is forbidden to change the URL settings of the Homepage

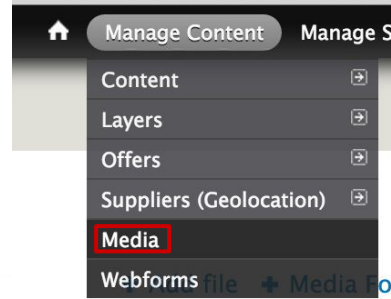
Basic page *	<input type="checkbox"/> Generate automatic URL alias Uncheck this to create a custom alias below.
Menu settings Politica de Cookies	
URL path settings Alias: my-custom-url	URL alias <input type="text" value="my-custom-url"/> Optionally specify an alternative URL by which this content can be accessed. For example, type "about" when writing an about page. Use a relative path and don't add a trailing slash or the URL alias won't work.
Meta tags Page title: Politica de cokies Arval Description: Aqui encontraras nuestra ...	
XML sitemap Inclusion: Default (included) Priority: Default (0.5)	

IMAGES & VIDEOS

How to manage images
and videos

IMAGES & VIDEOS

You can manage your files by clicking on “Manage Content > Media” in the admin menu.



+ Add file + Media Folders

File name Type Scheme Sort by Order
- Any - - Any - Upload date Desc

OPERATIONS
- Choose an operation - Execute

Select all items on this page

FOLDERS MEDIA FILES

- Media Root
 - Caros
 - Noticias
 - PDFs
 - Que ofrecemos
 - Sobre Arval
 - Ventajas imagines
 - Renting para Pymes y Autónomos
 - Plan Profesional
 - MID/LARGE
 - Imágenes
 - Iconos
 - Fácil
 - Ofertas JULIO y AGOSTO
 - Plan Business
 - Plan Executive
 - Plan Drive
 - Demo

Edit selected Delete selected Download selected

IMAGES & VIDEOS

To Add a media (video or image) click on “Add file” on top of the page.

File Archive

Filename	Size	Status
Drag files here.		
+ Add files	Start upload	0 b 0%

Files must be less than 50 MB.
Allowed file types: jpg jpeg gif png txt doc docx xls xlsx pdf ppt pptx pps ppsx odt ods odp mp3 mov mp4 m4a m4v mpeg avi ogg oga ogv weba webp webm.

Folder
Media Root

Defines the folder where the uploaded files will be saved

Next

Then, drag & drop your file or click on “Add files” and then select a file. Next, click on “Start upload”, wait during import, select a “Folder” and click on “Next”. Enter informations about your pictures and click on “Save”.

Pay attention : The file must be less than 50 Mo But for a better optimization, your pictures must be less than 150Ko

SEO

How to manage the SEO

SEO

1. The SEO data are available by creating or editing a content (pages, offers...),
2. Navigate to “Meta tags” tab.

By default, the webmaster must fulfil the page title and the description before to save.

In the “Advanced” toggle you can click on “Browse available tokens” to see what you can add as token. (First select a field by click on it to add automatically the token to it).

Pay attention : For a better optimization, your pictures must be less than 150Ko

Homepage *	Browse available tokens.
Menu settings Not in menu	Configure the meta tags below. Use tokens (see the "Browse available tokens" popup) to avoid redundant meta data and search engine penalization. For example, a 'keyword' value of "example" will be shown on all content using this configuration, whereas using the [node:field_keywords] automatically inserts the "keywords" values from the current entity (node, term, etc).
XML sitemap Inclusion: Default (included) Priority: Default (0.5)	Page title Arval en el mundo The text to display in the title bar of a visitor's web browser when they view this page. This meta tag may also be used as the title of the page when a visitor bookmarks or favorites this page.
URL path settings Alias: sobre-arval/mundo-arval/arval-world	Description Presente en 39 países con más de 2 millones de vehículos gestionados a través de alianzas internacionales. A brief and concise summary of the page's content, preferably 150 characters or less. The description meta tag may be used by search engines to display a snippet about the page in search results.
Meta tags Page title: Arval en el mundo Description: Presente en 39 países con...	Keywords A comma-separated list of keywords about the page. This meta tag is <i>not</i> supported by most search engines anymore.
	▶ TWITTER CARD
	▶ ADVANCED

SEO

- Advanced parameters are available and if the webmaster check one of “prevents” options, the metatags are not mandatory and the content can be saved

▼ ADVANCED

[Browse available tokens.](#)

Robots

- Allow search engines to index this page (assumed).
- Allow search engines to follow links on this page (assumed).
- Prevents search engines from indexing this page.
- Prevents search engines from following links on this page.
- Prevents cached copies of this page from appearing in search results.
- Prevents descriptions from appearing in search results, and prevents page caching.
- Blocks the [Open Directory Project](#) description from appearing in search results.
- Prevents Yahoo! from listing this page in the [Yahoo! Directory](#).
- Prevent search engines from indexing images on this page.
- Prevent search engines from offering to translate this page in search results.

Provides search engines with specific directions for what to do when this page is indexed.

Google News Keywords

A comma-separated list of keywords about the page. This meta tag is used as an indicator in [Google News](#).

Canonical URL

Preferred page location or URL to help eliminate duplicate content for search engines.

SEO

- Under metadata, you can add Twitter Card (configured by default).

In the “Advanced” toggle you can click on “Browse available tokens” to see what you can add as token. (First select a field by click on it to add automatically the token to it).

▼ TWITTER CARD

A set of meta tags specially for controlling the summaries displayed when content is shared on [Twitter](#).
[Browse available tokens](#).

Page URL

[current-page:url:absolute]

The permalink / canonical URL of the current page.

Title

[node:title]

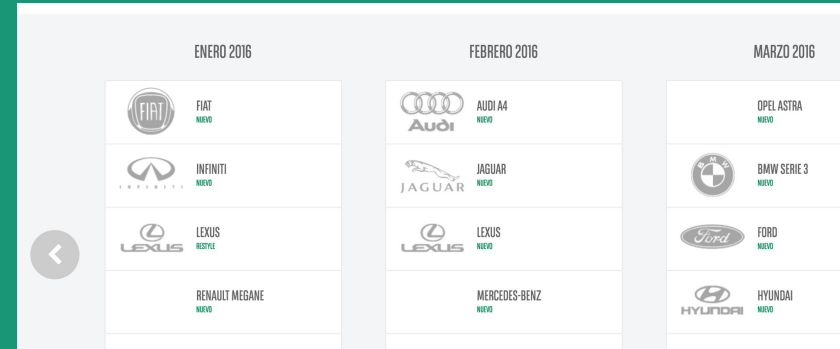
The page's title, which should be concise; it will be truncated at 70 characters by Twitter. This field is required unless this the 'type' field is set to "photo".

Description

[node:summary]

A description that concisely summarizes the content of the page, as appropriate for presentation within a Tweet. Do not re-use the title text as the description, or use this field to describe the general services provided by the website. The string will be truncated, by Twitter, at the word to 200 characters.

MANUFACTURERS CALENDAR



How to manage the
manufacturers calendar

MANUFACTURERS CALENDAR

Click on “Manage Calendar”

Add new item		
NAME	CREATION DATE	
January 2015		
Opel	13/11/2015 09:11:30	Edit Delete
February 2015		
Fiat	13/11/2015 09:11:23	Edit Delete
March 2015		
BMW	13/11/2015 09:11:22	Edit Delete
Honda	13/11/2015 09:11:24	Edit Delete
Mazda	13/11/2015 09:11:29	Edit Delete
March 2015		
Jeep	13/11/2015 09:11:27	Edit Delete
April 2015		
Hyundai	13/11/2015 09:11:25	Edit Delete



To add a car in the calendar, click on “Add new item”.
Select a brand and a model and complete form, then click on “Save”.

If the selectors brand and model are empty, you have to add it in the taxonomy (Manage Structure > Taxonomy > Brand > Add term)

The form contains the following fields and controls:

- Choose a brand ***: A dropdown menu with the text '- Select -' and a downward arrow.
- Choose a model**: A dropdown menu with a downward arrow.
- New or restyle ? ***: A dropdown menu with the text '- Select -' and a downward arrow.
- Manufacture date ***: A text input field with the example text 'E.g., 2015/12/07' below it.
- Link on click**: A text input field.
- Open in new tab
- Save**: A button.

WEBFORMS & SALESFORCE

REQUEST A QUOTE

JEEP Renegade 1.6 multijet limited 5dr
36 Months | 10000 Miles/year

FIRST NAME *	COMPANY NAME
<input type="text"/>	<input type="text"/>
SURNAME *	COMPANY REGISTRATION NUMBER
<input type="text"/>	<input type="text"/>
PHONE NUMBER *	COMMENT
<input type="text"/>	<input type="text"/>
EMAIL *	
<input type="text"/>	

How to manage a form
and salesforce

WEBFORMS & SALESFORCE

To create a webform, click on “Manage Content > Content > Add content > Webform”.

To edit a webform, click on “Manage Content > Webforms”.

TITLE	CREATED	STATUS	VIEW	OPERATIONS
Quotazione usato	07/27/2015 - 16:07	Open	Submissions Analysis Table Download	Edit Components Clear
Richiedi un preventivo per questa marca	09/21/2015 - 15:31	Open	Submissions Analysis Table Download	Edit Components Clear
Richiedi un preventivo	09/25/2015 - 16:32	Open	Submissions Analysis Table Download	Edit Components Clear

Then click on the “Components” button of the webform you want to edit, then you can add form field by enter a name and selecting a type of field.

+ New component name Textfield Add

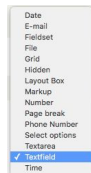
Then click on “Add”. And complete the form.

Label *

text
This is used as a descriptive label when displaying this form element.

Field Key *

text
Enter a machine readable key for this form element. May contain only alphanumeric characters and underscores. This key will be used as the name attribute of the form element. This value has no effect on the way data is saved, but may be helpful if doing custom form processing.



Webform Fields to Salesforce Fields Mapping Table

Legend: KEY is the Webform Field Key, VALUE is the Salesforce Web-T

KEY
+ lead_source
+ lead_channel
+ lead_record_type
+ lead_partnership_channel
+ lead_ruolo_corrispondente
+ lead_queue
+ lead_nome
+ lead_cognome
+ lead_ragione_sociale

For salesforce, you have to refer to the list of key on “Configuration > Web services > Salesforce webform

The “fied key” (webform components) have to be the same as the key (Salesforce webform fields).

Pay attention : Don't modificate the Salesforce Key, it is the same for all countries

WEBFORMS & SALESFORCE

For salesforce you have to enter the lead source (click on “Salesforce Web2Lead” tab):

Form components Conditionals **Salesforce Web2Lead** Form validation E-mails Form settings

▼ SALESFORCE SETTINGS

Submit to Salesforce

Yes

No

If yes, the form will be sent via CURL to Salesforce.

Lead Source for this Webform

Save Node Web2Lead Settings

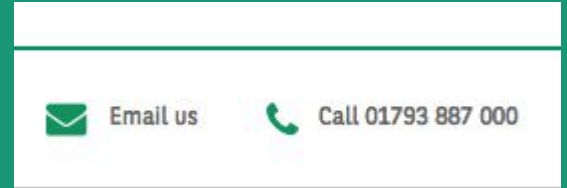
Finally, you have to enter the recipient (click on “E-mails” tab):

Form components Conditionals Salesforce Web2Lead Form validation **E-mails** Form settings

SEND	E-MAIL TO	SUBJECT	FROM	OPERATIONS
<input checked="" type="checkbox"/>	direct@arval.it	Form submission from: Offer - Richiedi un preventivo	"Arval IT" <sales@arval.com>	Edit Clone Delete
<input checked="" type="checkbox"/>	db-offerte@arval.it	Form submission from: Offer - Richiedi un preventivo	"Arval IT" <sales@arval.com>	Edit Clone Delete
<input checked="" type="checkbox"/>	<input type="text" value="Address: email@example.com"/>			Add
	<input type="radio"/> Component value: <input type="text" value="E-Mail"/>			

Save

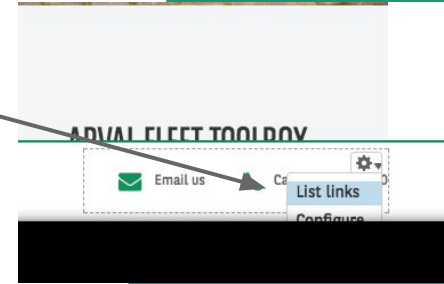
CONTACT STICKY BAR



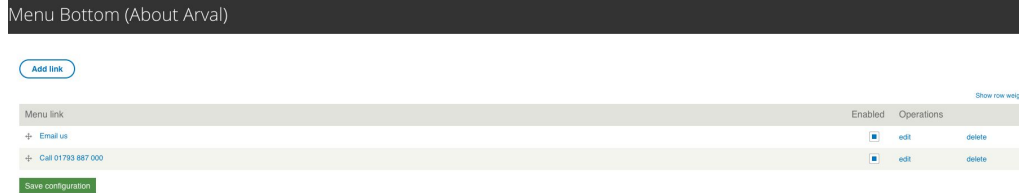
How to manage the
Contact sticky bar

Contact sticky bar

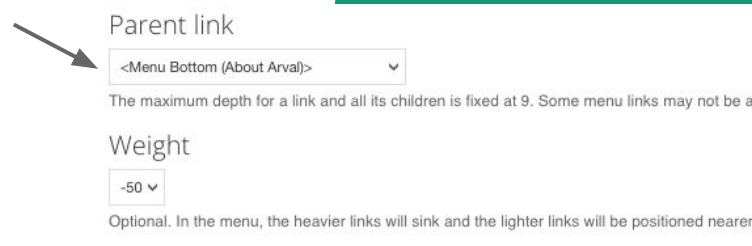
To add link to the sticky bar contact, go to the front office and click here



Then, click on add link (or edit if you want to edit a link)




Then, fullfill the content and link it to “Menu Bottom” and save




TCO Calculator


CALCULATOR

FLEET SPECIFICATION


 TOTAL NUMBER OF CARS

 AVERAGE ANNUAL KILOMETRES (PER VEHICLE)


CO₂

 FUEL TYPE

Petrol Diesel

 TARGET CO₂ IMPROVEMENT ANNUAL FUEL CONSUMPTION

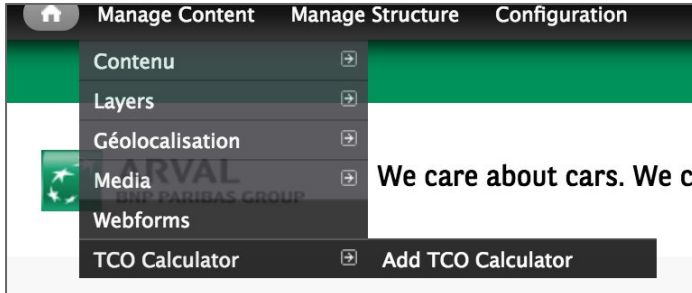
SOURCING

 CURRENT NUMBER OF MANUFACTURERS ANNUAL SOURCE

How to create and use a TCO Calculator (GE based)

Create a TCO Calculator

To create a TCO Calculator, click on “Manage Content > TCO Calculator > Add TCO Calculator” :



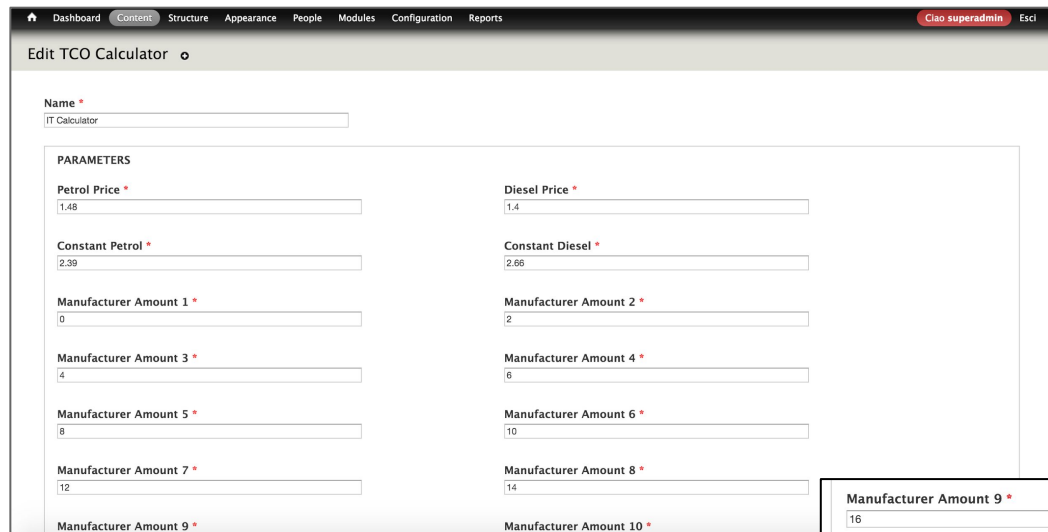
To edit an existing TCO Calculator, click on “Manage Content > TCO Calculator” :

A screenshot of the TCO Calculator management interface. At the top, there is a navigation bar with 'Manage Content', 'Manage Structure', and 'Configuration'. On the right, it says 'Bonjour sdayras' and 'Se déconnecter'. Below the navigation bar, there is a breadcrumb 'TCO Calculator' and a set of tabs: 'CONTENU', 'LAYERS', 'FICHIERS', 'SUPPLIERS (GEOLOCATION)', 'TCO CALCULATOR', and 'WEBFORMS'. The 'TCO CALCULATOR' tab is active. Below the tabs, there is a '+ Create TCO Calculator' link. Underneath, there is a form with a label 'Nom' and an input field, followed by an 'Appliquer' button. At the bottom, there is a table with columns: IDENTIFIANT (ID), NOM, DEVISE, and ACTIONS.

IDENTIFIANT (ID)	NOM	DEVISE	ACTIONS
1	TCO Calculator FR	fr-FR	Modifier / Delete

TCO Calculators parameters

When you create or edit a TCO Calculator, you get the following screen:



Dashboard Content Structure Appearance People Modules Configuration Reports

Ciao superadmin Esc

Edit TCO Calculator

Name *

IT Calculator

PARAMETERS

Petrol Price * 1.48 Diesel Price * 1.4

Constant Petrol * 2.39 Constant Diesel * 2.66

Manufacturer Amount 1 * 0 Manufacturer Amount 2 * 2

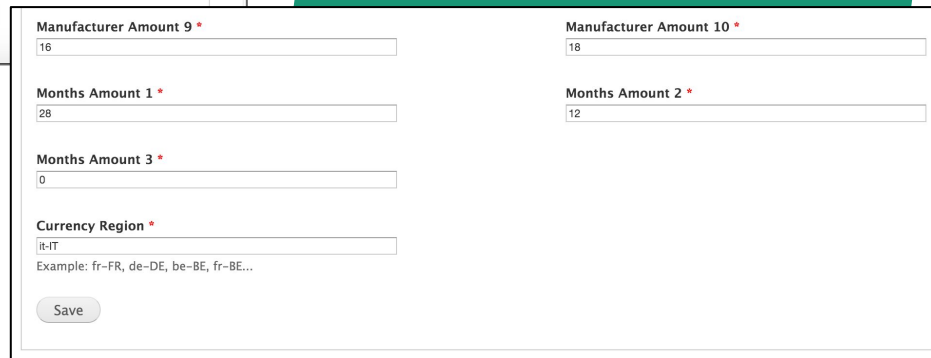
Manufacturer Amount 3 * 4 Manufacturer Amount 4 * 6

Manufacturer Amount 5 * 8 Manufacturer Amount 6 * 10

Manufacturer Amount 7 * 12 Manufacturer Amount 8 * 14

Manufacturer Amount 9 * 16 Manufacturer Amount 10 * 18

You can modify each individual parameter and then click on the Save button at the end of the page:



Manufacturer Amount 9 * 16

Manufacturer Amount 10 * 18

Months Amount 1 * 28

Months Amount 2 * 12

Months Amount 3 * 0

Currency Region * it-IT

Example: fr-FR, de-DE, be-BE, fr-BE...

Save

How-to find the TCO Calculators parameters

Open the “[see_how_it_works.html](#)” file in the source code from GE (view source mode), go to the “**switch (country)**” code chunk and get to the desired country case (Italy in our previous screenshots):

- **petrolPrice** value goes to “**Petrol Price**” parameter
- **dieselPrice** value goes to “**Diesel Price**” parameter
- first **constant** value goes to “**Constant Petrol**” parameter
- second **constant** value goes to “**Constant Diesel**” parameter
- first **manufacturersAmount** (case 1) value goes to “**Manufacturer Amount 1**” parameter
- second **manufacturersAmount** (case 2) value goes to “**Manufacturer Amount 2**” parameter
- ...
- 10th **manufacturersAmount** (case 10) value goes to “**Manufacturer Amount 10**” parameter
- first **monthsAmount** value (case 24) goes to “**Months Amount 1**” parameter
- second **monthsAmount** value (case 36) goes to “**Months Amount 2**” parameter
- third **monthsAmount** value (case 48) goes to “**Months Amount 3**” parameter
- **currencyRegion** value goes to “**Currency Region**” parameter

```
case "Italy":
{
    petrolPrice = 1.48;
    dieselPrice = 1.40;
    if ( activePrice == "petrol")
    {
        document.datacalc.pop.value = petrolPrice;
        constant = 2.39;
    }
    else
    {
        document.datacalc.pop.value = dieselPrice;
        constant = 2.66;
    }
    currencyRegion = "it-IT";

    switch (totalNumberOfManufacturer)
    {
        case 1 :{ manufacturersAmount = 0; break;}
        case 2 :{ manufacturersAmount = 2; break;}
        case 3 :{ manufacturersAmount = 4; break;}
        case 4 :{ manufacturersAmount = 6; break;}
        case 5 :{ manufacturersAmount = 8; break;}
        case 6 :{ manufacturersAmount = 10; break;}
        case 7 :{ manufacturersAmount = 12; break;}
        case 8 :{ manufacturersAmount = 14; break;}
        case 9 :{ manufacturersAmount = 16; break;}
        case 10 :{ manufacturersAmount = 18; break;}
    }
    switch (currentAvgTerms)
    {
        case 24 :{monthsAmount = 28; break;}
        case 36 :{monthsAmount = 12; break;}
        case 48 :{monthsAmount = 0; break;}
    }
    break;
}
case "Belgium":
{
    petrolPrice = 1.47;
```

News library

NEWS RELEASES ARVAL IN THE NEWS

Welcome to the Arval news area. This resource has been created for journalists and commentators, providing you with the latest facts and figures about Arval as well as the latest news releases relating to our business. If you are a customer looking for information, please visit the homepage of our website www.arval.co.uk or call us on 01793 887000.

ADVANCED SEARCH



LEGISLATION - WEDNESDAY, 1 MARCH, 2017

CHANGES TO ADVISORY FUEL RATES

HM Revenue & Customs (HMRC) has announced revisions to Advisory Fuel Rates, the rates which companies use to repay company car drivers for fuel used on business travel. These rates are reviewed four times a year. Any changes take effect at the beginning of each calendar quarter (on 1 March, 1 June, 1 September and 1 December).

How to export news & press-releases from the Corp (Arval.com) to countries website

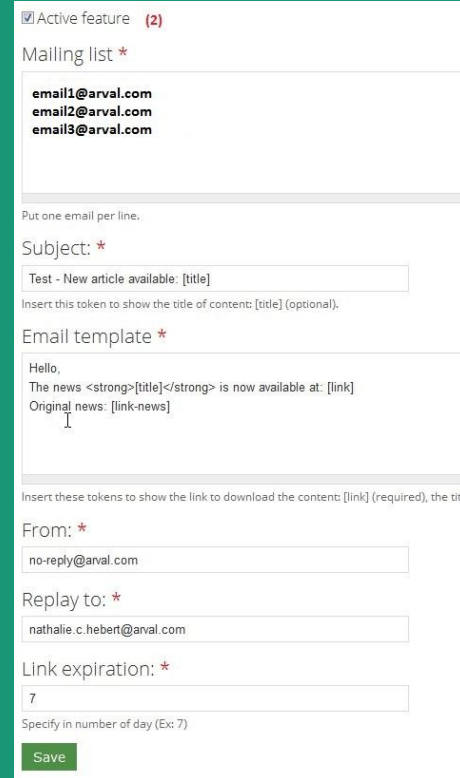
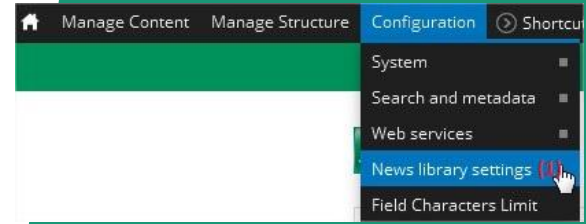
News library - Emailing settings

Please login to the COM website (<https://www.arval.com>).

Through the administration menu, click on “News library settings” (1).

To enable emailing, “Active feature” must be checked. You can also edit the different fields and use tokens as describe. (2)

Once the emailing is configured, each time a new News / Press release will be created from the COM Website, then each email filled in the mailing list (3) will receive an alert email with a download link (news import file) and a direct link to the actual News.



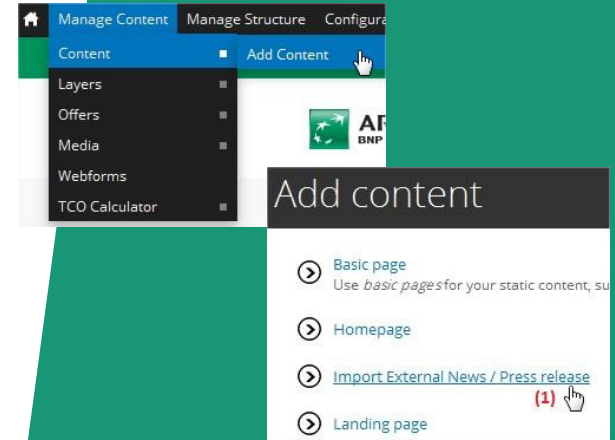
News library - Import News

To import this News or Press release, you need to login to your country website.

Through the administration menu, click on “Add Content”, once you are on the “Add Content” page, please click on “Import External News / Press release” (1).

Finally, you just have to upload the previous import file you download and select the import language. (3)

Please click on the “Import” button and wait for the success message and a link to the news / press release that has been created.



Insights

ARVAL INSIGHTS NEWS RELEASES ARVAL IN THE NEWS

Welcome to the Arval Insight area. This resource has been created for journalists and commentators, providing you with the latest facts and figures about Arval as well as the latest news releases relating to our business.

ADVANCED SEARCH ▾



- Thursday, 13 April, 2017

TEST INSIGHTS

Arval's pick of the range:

BMW 116D EfficientDynamics Plus five door

What is it?

BMW 1 Series

The 1 Ser...

How to add new insights

Activate the insights section

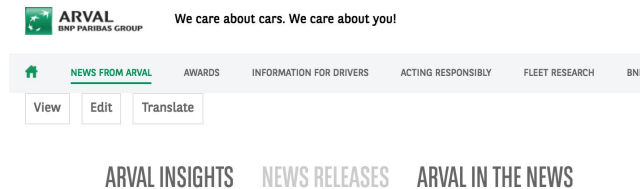
- 1) Go to Manage Content -> Content
- 2) Search the Title “Insight” in the type “advanced page”

The screenshot shows a content management system interface with the following elements:

- Title:** Input field containing "Insight".
- Type:** Dropdown menu set to "Advanced page".
- Author:** Input field.
- Published:** Dropdown menu set to "- Any -".
- Apply:** Green button.
- Operations:** A section with a dropdown menu set to "- Choose an operation -" and an "Execute" button.
- Table:** A table with columns "Title", "Type", and "Author". The first row shows "Insights", "Advanced page", and "superadmin".

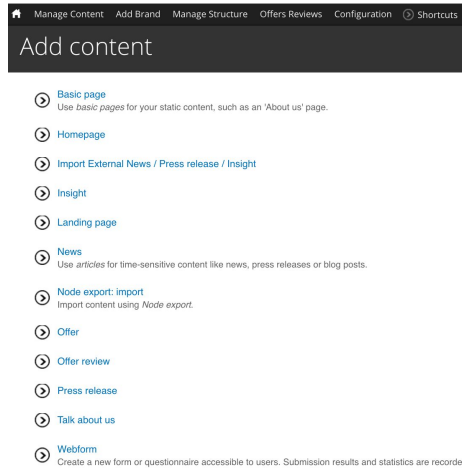
- 3) Publish this advanced page

Now the section “Insight” is available next to the News section :



Create an insight content

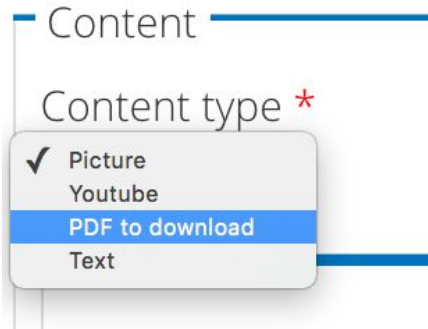
1) Go to Manage Content -> Content -> Add content -> Select Insight



2) Complete the Insight and publish it. Then it will be automatically available in front office

Create an insight layer

- 1) Go to Manage Content -> Layer -> Add layer-> Select Insight
- 2) Complete the Insight layer and select one content type to display



- 3) Publish the layer
- 4) Pay attention : You have to add the layer in the page Insight list or Insight content (sidebar) See next

Insight list structure

ARVAL INSIGHTS NEWS RELEASES ARVAL IN THE NEWS

Welcome to the Arval Insight area. This resource has been created for journalists and commentators, providing you with the latest facts and figures about Arval as well as the latest news releases relating to our business.



ADVANCED SEARCH ▾



- Thursday, 13 April, 2017

TEST INSIGHTS

Arval's pick of the range:

BMW 116D EfficientDynamics Plus five door

What is it?

BMW 1 Series

The 1 Ser...



Arval PDF

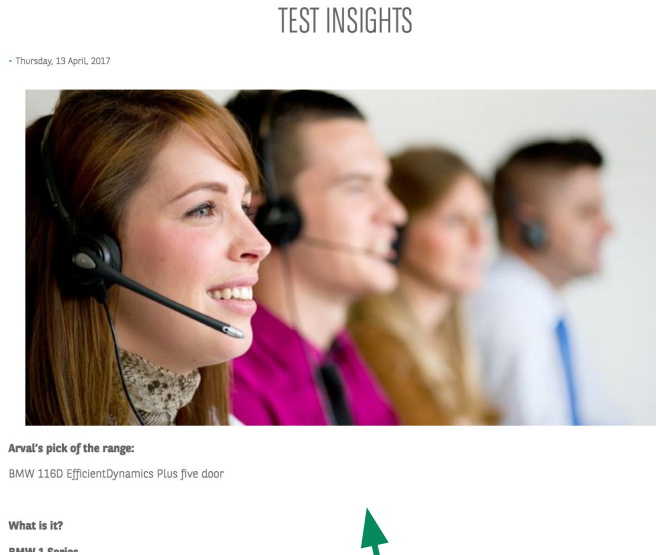


test

Sidebar : you can add insight layers by clicking on “customize this page”

Insights list : Sourced by the insights you create

Insight page structure



↑

Insights list : Sourced by the insights you create

TITLE TEST

SUBTITLE TEST

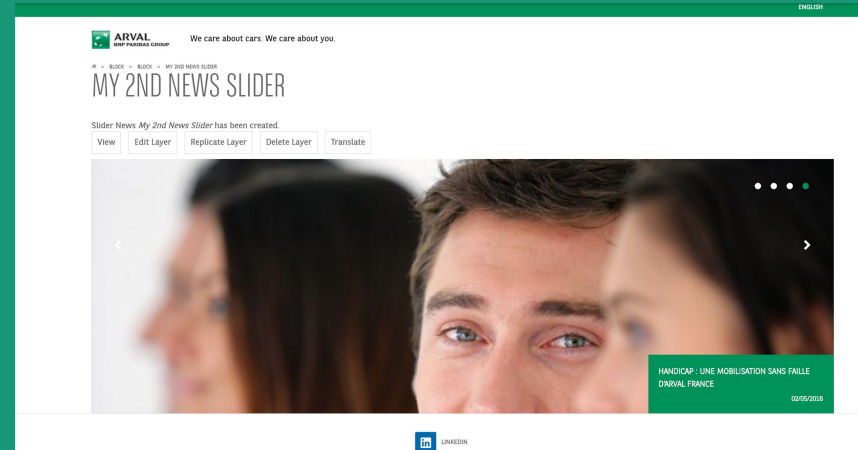
Body test



Arval PDF

Sidebar : you can add insight layers by clicking on "customize this page"

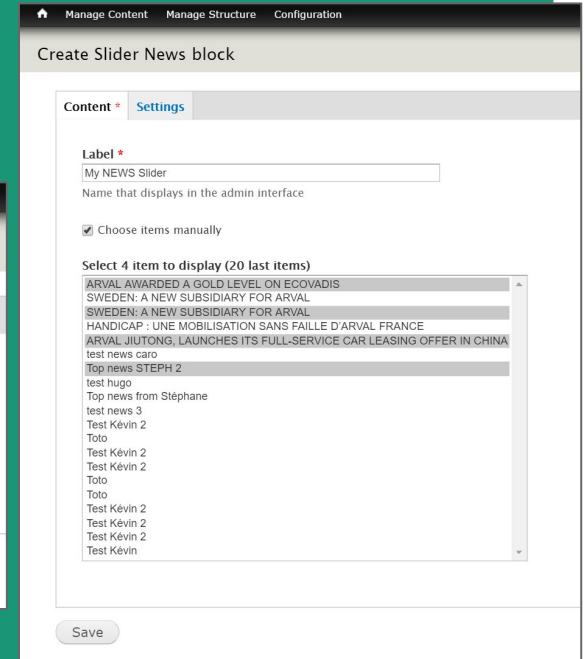
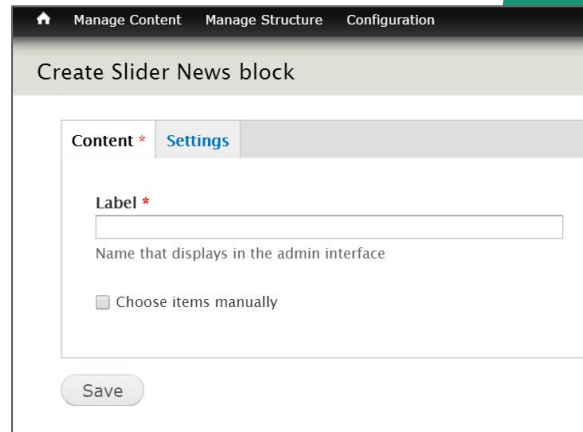
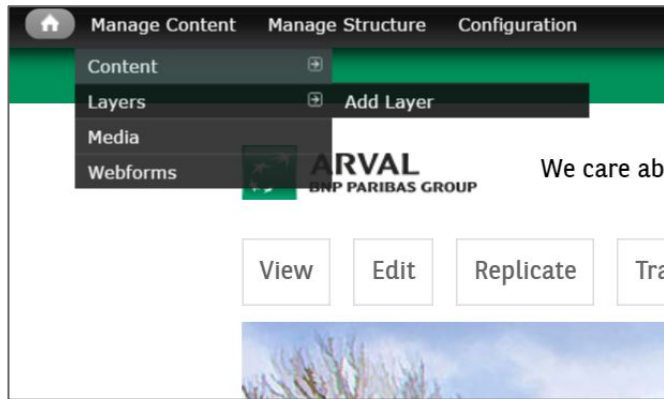
News Slider



New layer to display News in a slider
(For COM)

Steps

1. As a Webmaster connected, click on “Manage Content > Layers > Add Layer”
 - a. Select “Slider News” from the list
 - Automated selection (by default)
 - Manual selection (4 news): click on “Choose items manually”, then select the 4 news to display



View the News Slider

1. Save the Slider News and preview the edited layer:

The screenshot displays a web application interface for managing content. At the top, a dark navigation bar contains links for 'Manage Content', 'Manage Structure', and 'Configuration'. On the right side of this bar, it shows the user 'Hello sdayras' and a 'Log out' option. Below the navigation bar is a green header with the 'ARVAL' logo and the tagline 'We care about cars. We care about you.' The main content area shows a breadcrumb trail: '# > BLOCK > BLOCK > MY 2ND NEWS SLIDER'. The title 'MY 2ND NEWS SLIDER' is prominently displayed. Below the title, a message states 'Slider News My 2nd News Slider has been created.' and a row of control buttons: 'View', 'Edit Layer', 'Replicate Layer', 'Delete Layer', and 'Translate'. The central part of the interface features a large image slider. The current slide shows a close-up of a man's face with a woman's face blurred in the background. A green overlay in the bottom right corner of the image contains the text 'HANDICAP : UNE MOBILISATION SANS FAILLE D'ARVAL FRANCE' and the date '02/05/2016'. At the bottom of the page, there is a LinkedIn logo and the text 'LINKEDIN'.

KPIs

The screenshot shows a web interface for Arval, a company in the Renault Group. The page is titled "KPI 2 ITEMS" and displays two key performance indicators (KPIs) in a large green box. The first KPI is "74,140 Customers worldwide" and the second is "1,000 Subsidiaries". The interface includes a navigation menu at the top, a breadcrumb trail, and a footer with various links.

ARVAL
Renault Group

We care about cars. We care about you.

Home > About > KPI 2 ITEMS

KPI 2 ITEMS

KPI KPI 2 Items has been updated.

View Edit Layer Replicate Layer Delete Layer Translate

74,140
Customers worldwide

1,000
Subsidiaries

LINKEDIN

Profile
About us
Our clients

Our Offer
Our products
Our solutions

Arval Smart Experience
Arval Smart Experience Programme

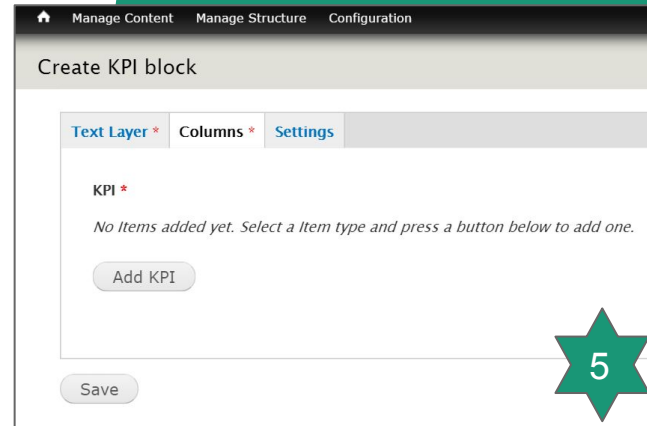
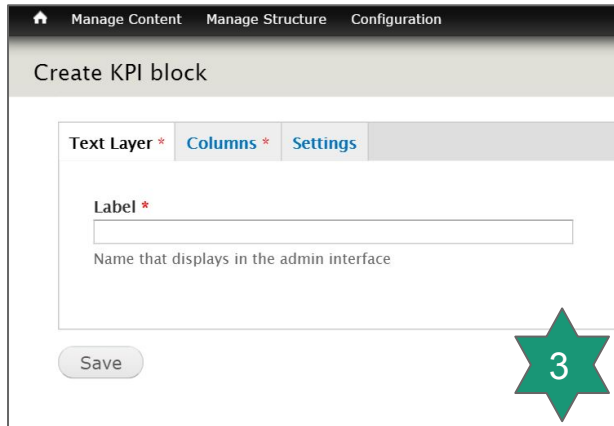
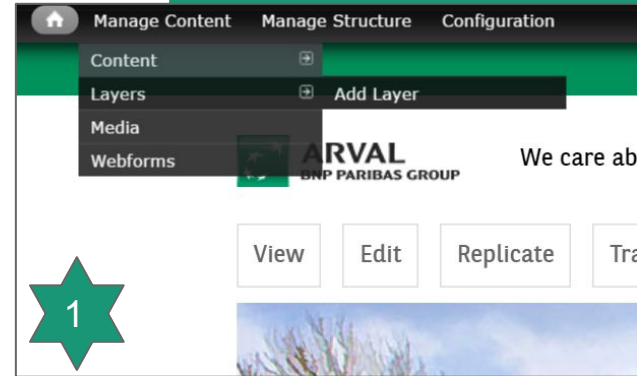
International Presence
A worldwide reach
International Business Office

Remarketing
Our used car offer

Key Performance Indicators Layer

Create the layer

1. Create the new KPI layer, click on: “Manage Content > Layers > Add Layer”
2. Select KPI from the list of available layers
3. Give a label to your new KPI layer
4. Click on the “Columns” tab
5. Click on the “Add KPI” button to add the first KPI of the list



Add KPIs

1. For each KPI, you need to select
 - a. A Fontawesome icon (view the complete list at <http://fontawesome.io/icons/>)
 - b. The number value for the KPI
 - c. The title for the KPI
 - d. The background type (Image or Arval Branded Color)
 - e. The Image or the color
2. Click on “Add KPI” again to create another KPI in the same layer (1 to 6 maximum)

Manage Content Manage Structure Configuration

Create KPI block

Text Layer * Columns * Settings

KPI *

Item type: KPI

ICON

Select icon

globe

Number *

1,000

Subtitle *

Subsidiaries

Background type *

Color

Dark grey

Remove



Manage Content Manage Structure Configuration

Create KPI block

Text Layer * Columns * Settings

KPI *

Item type: KPI

ICON

Select icon

globe

Number *

1,000

Subtitle *

Subsidiaries

Background type *

Image

Remove Edit

Remove

Add KPI

Save



Manage Content Manage Structure Configuration

KPI *

Item type: KPI

ICON

Select icon

globe

Number *

1,000

Subtitle *

Subsidiaries

Background type *

Image

Remove Edit

Remove

Item type: KPI

ICON

Select icon

users

Number *

74,140

Subtitle *

Customers worldwide

Background type *

Color

Dark green

Remove

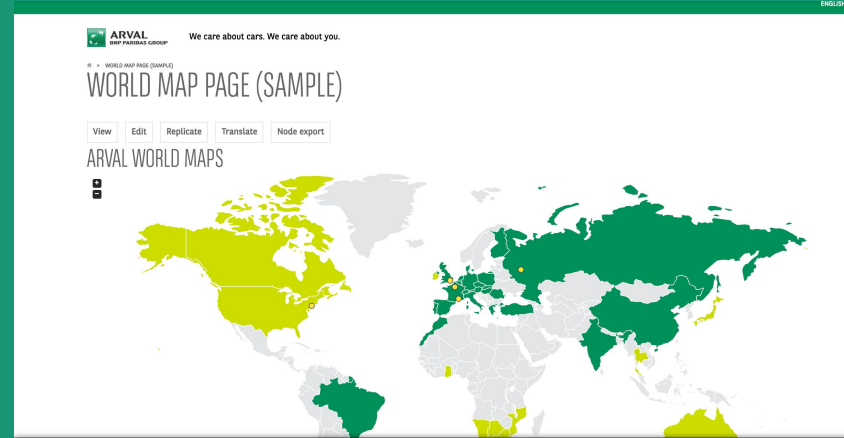
Add KPI

View KPI

1. Save the KPIs in your new layer and view the edited layer to preview the KPIs:

The screenshot shows a web interface for Arval. At the top, there is a navigation bar with links for 'Manage Content', 'Manage Structure', and 'Configuration'. On the right side of the bar, it says 'Hello sdayras' and 'Log out'. Below the navigation bar, the Arval logo is displayed with the tagline 'We care about cars. We care about you.' The main content area features a breadcrumb trail: '# > BLOCK > BLOCK > KPI 2 ITEMS'. Below this, the text 'KPI 2 ITEMS' is prominently displayed. A message states 'KPI 2 Items has been updated.' Below the message are four buttons: 'View', 'Edit Layer', 'Replicate Layer', 'Delete Layer', and 'Translate'. The main visual is a large image with two data points: '74,140 Customers worldwide' on a green background with a group icon, and '1,000 Subsidiaries' overlaid on a photo of three people in an office. At the bottom, there is a LinkedIn logo and a footer with five columns of links: 'Profile' (About us, Our clients), 'Our Offer' (Our products, Our solutions), 'Arval Smart Experience' (Arval Smart Experience Programme), 'International Presence' (A worldwide reach, International Business Office), and 'Remarketing' (Our used car offer).

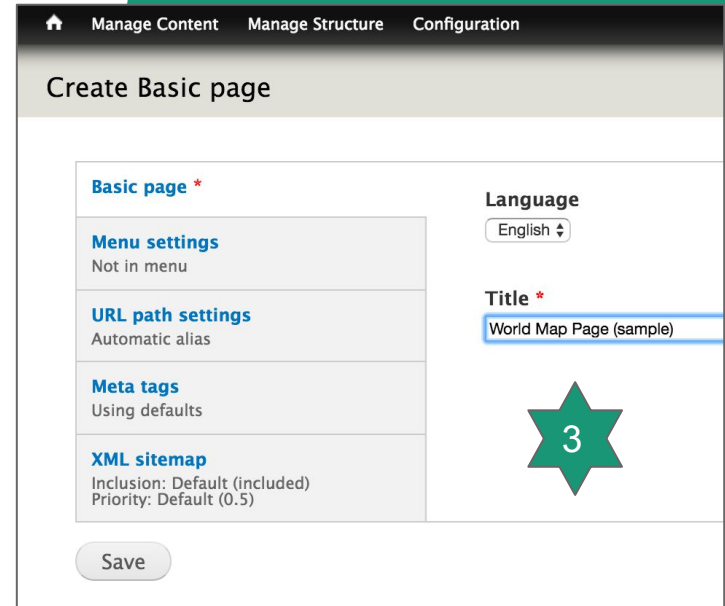
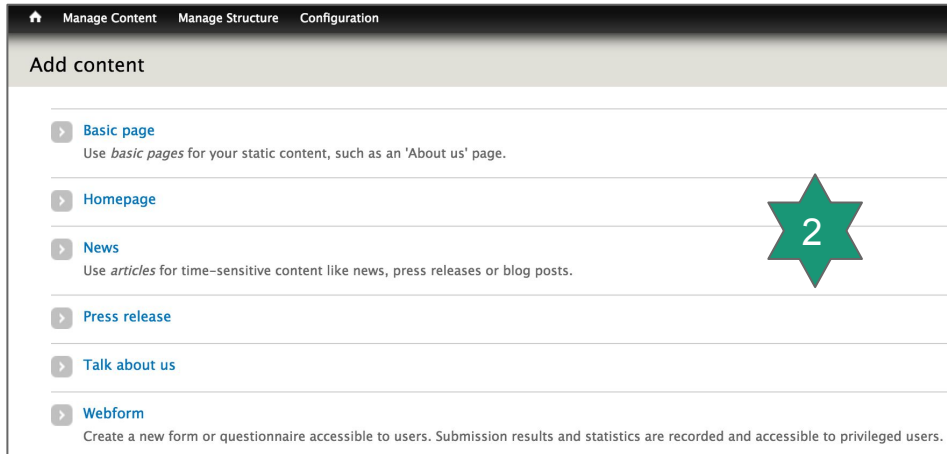
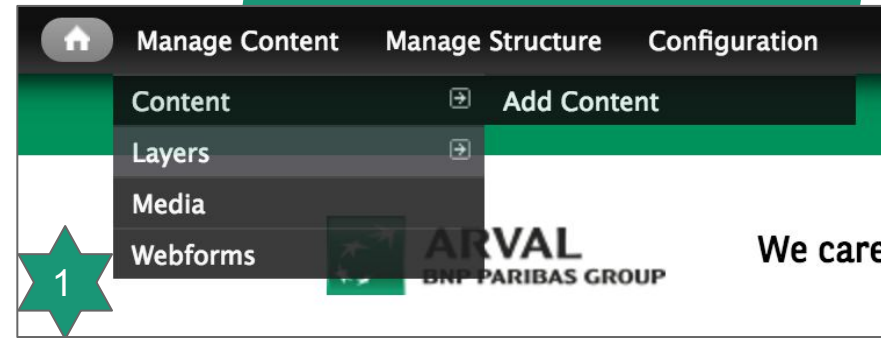
Interactive Map



Interactive Map for Arval.com & countries websites

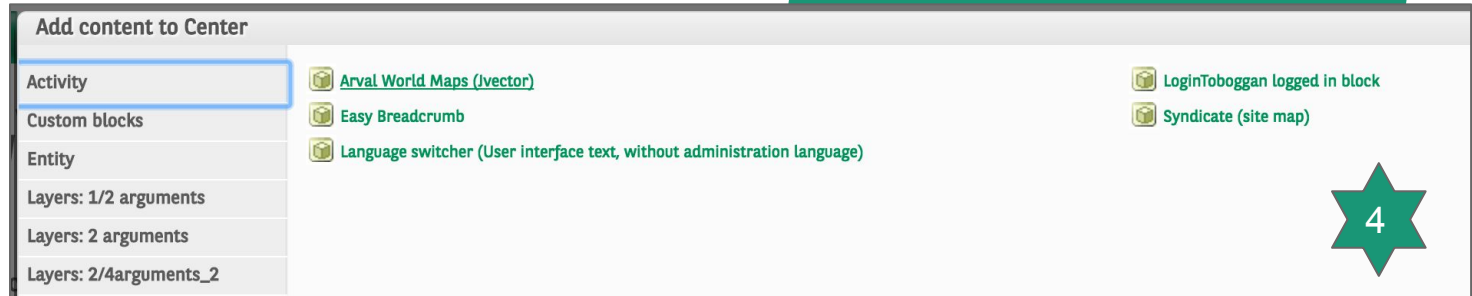
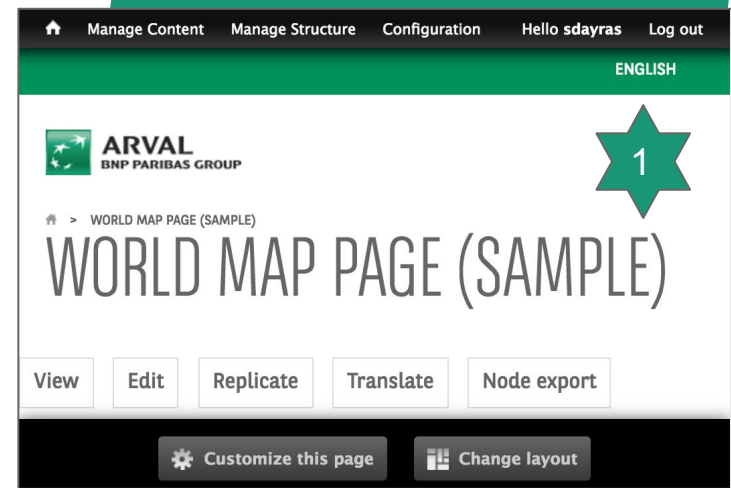
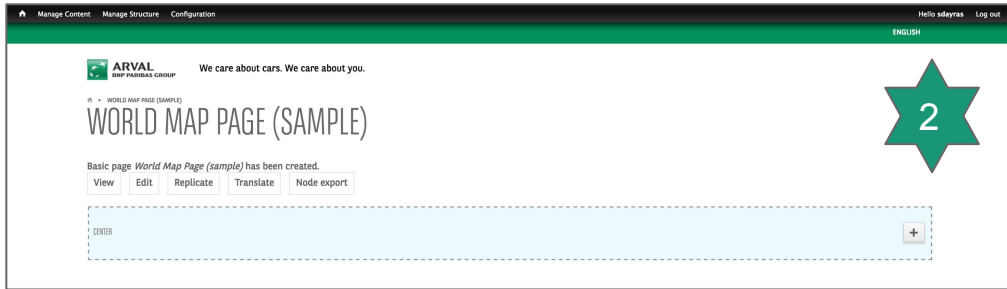
Create the host page

1. Create a new basic page to host the Interactive Map:
“**Manage Content > Content > Add Content**”
2. Select “**Basic Page**” from the list of available pages
3. Give a **title** to your new basic page: “World Map Page (sample)” in our example here
4. Complete the **page settings** and **save**



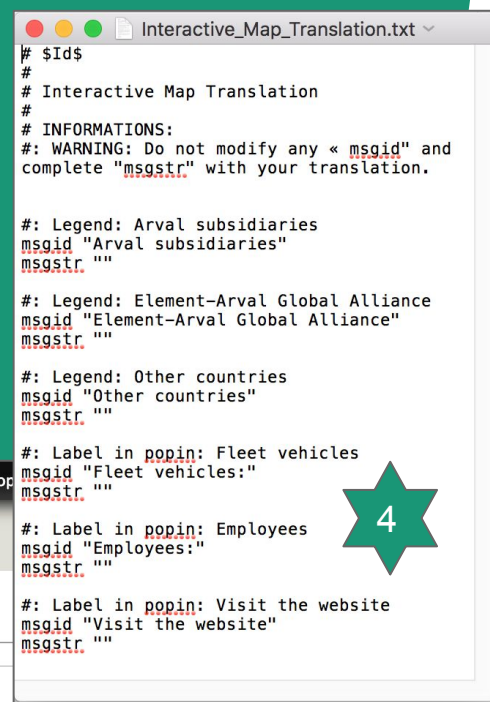
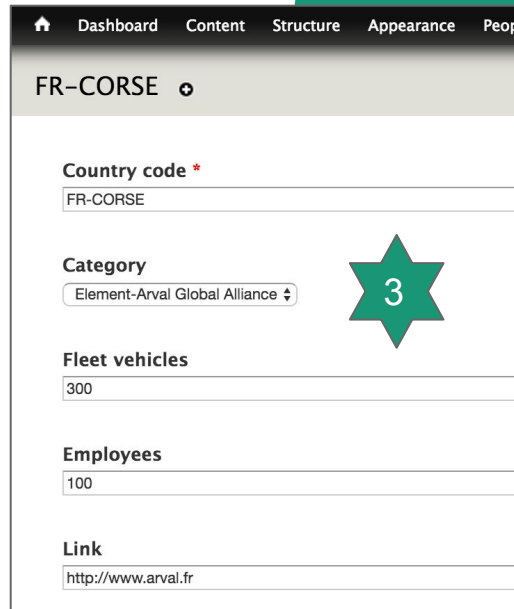
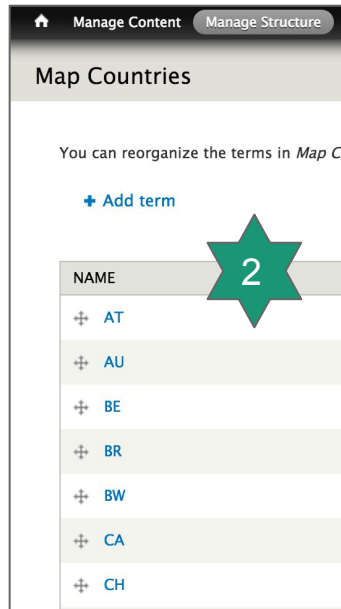
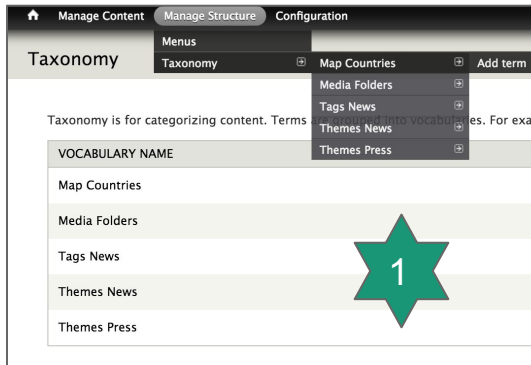
Add the layer

1. Click on “**Customize this page**” at the bottom of your new page
2. Click on the “+” in the blue banner to add a new layer to the page
3. Select “**Miscellaneous**” (arval.com) or “**Divers**” (countries) category from the list of available layers in the left column (arval.com)
4. Select the “**Arval World Maps (Jvector)**” layer
5. Click on “**Save as custom**” at the bottom of the page



Edit the countries KPIs (arval.com only)

1. Edit the taxonomy for Map Countries, click on: **“Manage Structure > Taxonomy > Map Countries”**
2. Click on **“Add term”** to add a new country, **“Edit”** to edit the country of your choice
3. Give a **“Name”** to your country, select if it is a subsidiary or a partner, fill in the **KPIs**, the URL **link** to the mother website and finally **“Save”**
4. Fill in the **“Interactive_Map_Translation.txt”** file for the translations



View the final result page

1. Go back to your basic page: “**Manage Content > Content**”, click on your newly created page (“World Mag Page (sample)”) in our example, to view it (see our new sample “London” pin)

The screenshot displays a web page for ARVAL, part of the BNP PARIBAS GROUP. The page title is "WORLD MAP PAGE (SAMPLE)". The main content is a world map where North America, parts of Europe, and Australia are highlighted in yellow, while other regions like South America, Africa, and parts of Asia are highlighted in green. A green star-shaped callout with the number "1" is positioned in the upper right area of the page. The page includes a navigation bar at the top with links for "Manage Content", "Manage Structure", and "Configuration". The footer contains "Customize this page" and "Change layout" buttons.


OFFERS

LATEST VEHICLE LEASING DEALS

108 RESULTS

Order Asc offers per page 12


- Type of car
- Brand - Model
- Duration
- Fuel type
- BHP
- Combined Consumption
- Engine Size
- Extra-urban consumption
- Urban consumption
- CO₂



FIAT PANDA
1.2 Easy 5dr

£ 129 + VAT PER MONTH*
36 months | 10 000 Miles/year

Compare More Details



HYUNDAI I10 HATCHBACK
1.0 S 5dr

£ 143 + VAT PER MONTH*
36 months | 10 000 Miles/year

Ch

ARVAL
SNIP PARIBAS GROUP

We care about cars. We care about you.

Email us

How to manage the offers
and to import/export offers with
XLS file

OFFERS - HOW TO

To see all the offers, click on “Manage Content > Offers”. You can **create manually** offers by clicking on “Add Offer”(1).

(2) Or you can **import several offers** with a zip file containing a XLS file (spreadsheet) and images by clicking on “Import Offers”. You can also import offers just using the XLS file (no ZIP file) and manually add the different images.

NB: use a unique name for your Excel spreadsheet (add the date to the name for instance)

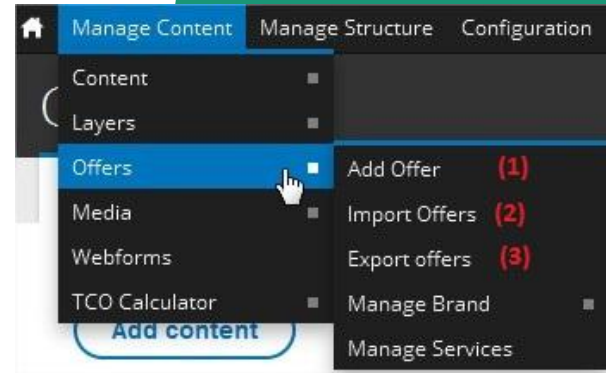
We advise you to start with an existing XLS file, so please proceed first to an **export (3)**. Confirm the export, wait for the completion of the export (100%) and click on the download link to get the Excel file with all current offers.

How to create your ZIP file :

- 1) Pictures and the excel file must be in the same case
- 2) In your excel, the name of the picture must be strictly the same than the name of the picture in the case.

If you want to add several images to one offer, please separate each images by a comma. (ex: “ford_1.jpg,ford_2.jpg,ford_3.jpg”).

N.B: Your image name should not contains any spaces or special characters.



Export all offers?



Import Offers

XLS (NOT XLSX) file or ZIP (with folder "pictures" and XLS file):

Parcourir... Aucun fichier sélectionné.

Upload a file, allowed extension: .zip, .xls (NOT XLSX)

Import

OFFERS - Modify the Excel file

You can create, modify and delete rows in the Excel spreadsheet and it will impact the existing offers with the related actions (create, modify, delete). Please respect strictly the structure of the Excel file that you downloaded in Step 1, do not alter the structure or the format (XLS). Keep the same column titles too!

ID	Language	Title	Mileage per Year	Old Price	Price	Promo	Text Promotion	Duration	Status	Type of car	Doors	Transmission	Horsepower	CO2	Fuel type	Fuel tank capacity	Extra-urban consumption	Urban consumption	Boot capacity
1	it	Mercedes-Benz Classe CLA MOD	15111	666	0			22		5				111	2				
2	it	Mini One D Countryman	10000	299	0			36		6				90	2				
3	it	Renault Kangoo Express	20000	259	1	Allestito		60		8				75	2				
4	it	Mercedes-Benz Classe C Berlina	20000	499	0			36		4				116	2				
5	it	Citroën C4 Cactus	10000	199	1	Offerta speciale!		36		3				99	2				
6	it	Audi A3	15000	339	1	Offerta speciale!		36		3	manuel			110	2				
7	it	Nissan X-Trail	15000	319	0			36		7				131	2				
8	it	Fiat Panda	10000	189	1	Offerta speciale!		36		1				69	1				
9	it	Fiat 500	10000	219	0			36		1				69	1				
10	it	Renault Twingo	10000	189	1	Offerta speciale!		36		1				69	1				
11	it	Volkswagen Passat Variant	15000	439	0			36		4				150	2				
12	it	Opel Corsa	10000	219	0			36		1				71	1				
13	it	Fiat Freemont	15000	499	0			36		7				170	2				
14	it	Nissan Pulsar	10000	259	0			36		3				110	2				
15	it	Smart ForTwo Coupé	10000	199	1	Offerta speciale!		36		1				71	1				
16	it	Peugeot 208	10000	259	0			36		1				75	2				
17	it	Renault Nuova Clio	10000	229	1	Offerta speciale!		36		3				75	2				
18	it	Peugeot 2008	15000	269	1	Offerta speciale!		36		7				75	2				
19	it	Jeep Cherokee	15000	559	0			36		7				140	2				
20	it	Mercedes-Benz Classe C Wagon	20000	499	0			36		4				116	2				
21	it	Mercedes-Benz GLA	20000	449	419	0		36		7				109	2				
22	it	Renault Captur	10000	269	0			36		7				90	2				
23	it	Volkswagen Golf	15000	319	0			36		3				110	2				
24	it	Nissan Juke	15000	279	0			36		7				116	3				
25	it	Ford Kuga	20000	389	0			36		7				120	2				
26	it	Ford Focus Wagon	20000	229	0			24		4				120	2				
27	it	Citroën C1	10000	179	1	Offerta speciale!		36		1				69	1				
28	it	Land Rover Range Rover Evoque	15000	469	1	Offerta speciale!		36		7				150	2				
29	it	Citroën Berlingo	20000	265	0			60		8				90	2				
30	it	Peugeot Boxer Furgone	20000	319	0			60		8				110	2				
31	it	Peugeot Expert	20000	339	0			60		8				90	2				
32	it	Renault Kadjar	10000	319	0			36		7				110	2				
33	it	Ford Mondeo Wagon	20000	449	0			24		4				150	2				
34	it	Ford Focus Wagon	10000	239	1	Offerta speciale!		36		7				110	2				

OFFERS - IMPORT PROCESS

Take a look at the informations and wait until the 70% breakpoint, then you should check the new offers that have been imported (1), their status is “not published”.

If everything is right, you have 2 options :

- 1) You want to delete the old offers and add the news. Please click on “Confirm and delete the old offers” (2) and wait until the progress bar reaches 100% (this part can take a long time).

Pay attention : This operation will empty all the layers with offers. So you will have to administrate the layers to add the new offers.

- 2) You want to keep the old offers. Please click on “Confirm and add the new offers” (3)

If not, please click on the “Revert” button (4) to cancel the import.

Import Offers

Progress

Please wait, the import is in progress!

Informations

- Preparing import: 1 online offers registered before import...
- Extracting XLS file...
- Importing 1 offers from XLS files...
- Import successfull.
- Imported offers are not published yet.
- Previous offers are still online.
- **You must check imported offers here:**
 - [List of offers \(1\)](#)
 - **Caution:** new offers URL alias will be cleaned up after import finalization.
 - Confirm and delete the old offers or (2)
 - Confirm and add the new offers or (3)
 - Revert (4)

1 offers imported.

0 errors.

Status	Row	Message
warning	2	This offer ID already exist in the database of offers! This offer is anyway imported.